

Executive Director
Mark W. Cronin, PSP
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New England Elks Tour
158th Grand Lodge Session
Minneapolis, MN – July 2 – July 5, 2023
Mark W. Cronin, PSP, Executive Director

State Directors
Richard M. Palanzo, SDGER, CT
Andrew J Constantine, SDGER, ME
Michael F. Zellen, PGER, MA
Robert A. Jones, SDGER., NH
Leo R. Blanchette, SDGER., RI
Robert J. Campo, SDGER VT

TO: State Directors, State Secretaries and Lodge Secretaries,

The reservation form for the Elks National Convention which will be held in Minneapolis, Minnesota July 2nd through July 5th, 2023 **is on side B of this letter.** The Grand Lodge Convention Commission has assigned the New England delegation to the Elks National Convention to the *Millennium Minneapolis Hotel, 1313 Nicollet Mall Minneapolis, MN 55403.*

We are presenting a five-night package, arriving on Saturday, July 1st and departing on Thursday, July 6th. Limited additional days are available at either end of our package; rate and accommodations are based upon availability.

Rooms will be assigned on a first-come/first-serve basis. I urge you to send your reservations in as early as possible, but **no later than April 30, 2023.** You must send the reservation with **full payment. Reservations received without full payment or payments received without a reservation will be returned. Late applications will not assure you a room in the New England Elks Headquarters Hotel.**

If a Lodge is unsure of who their Exalted Ruler will be, the Lodge may send a reservation with the full payment in the name of the Lodge, clearly indicating that it is for the Exalted Ruler-Elect and then send the appropriate name and information required **as soon as it is available.** This will ensure that your Lodge receives a room at the New England Headquarters Hotel.

- All checks must be payable to “New England Elks Tour” (credit cards are not accepted)
- Mail reservations to Mark W. Cronin, New England Elks Tour, 10 Lorna Drive Auburn, MA 01501-1214

You will receive a confirmation in the mail from the New England Elks Tour with a hotel confirmation number and amount paid.

All change requests must be made in writing to the New England Elks Tour. **DO NOT CONTACT THE HOTEL DIRECTLY. All cancellations must be made in writing no later than June 1, 2023 in order to receive a refund.**

Please take the time to carefully read the instructions on the reservation form. Neatly complete Side B of the reservation form and clearly state your Lodge name and your title. All of the information on the reservation form is important, so please fill in all of the blanks. If necessary, copies of this reservation form may be used for other guests attending the convention.

Please note that the hotel has a policy of placing a hold on their guest’s credit cards in the amount of \$75 per day for incidentals upon check in.

Thank you for your cooperation in ensuring the success of the New England Delegation at the National Convention in Minneapolis, Minnesota. If you have any questions or concerns regarding your reservation, please do not hesitate to contact me.

Sincerely and fraternally,
Mark W. Cronin, PSP
Executive Director, New England Elks Tour

PLEASE COMPLETE RESERVATION INFORMATION ON SIDE B

Minneapolis, MN - 2023

Please PRINT All Information (use black ink if possible)

First Name: _____ Last Name: _____

Sharing Room With (must list first & last name if double occupancy) _____

Home Address/Street: _____

City/Town: _____ State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____

Email: _____

Lodge Name: _____ District Name: _____ State _____

Title, please check one only

____ Exalted Ruler (2023-2024) ____ Alternate Delegate (2023-2024) *Attending in place of the current ER*

____ State President (2023-2024) ____ Grand Lodge Committee (2023-2024) _____

____ District Deputy * (2023-2024) (* The GL will cover 4 nights, the DD Designate is responsible for the balance at time of booking)

Hotel Room Only – Single or Double Occupancy

All change requests must be made in writing to the New England Elks Tour.

Consisting of: Five (5) night's hotel accommodations for (1 or 2) (Saturday, July 1st to Thursday, July 6th) at the Millennium Minneapolis Hotel, 1313 Nicollet Mall - Minneapolis, MN 55403

Hotel Arrival Day _____ Hotel Arrival Date _____

Hotel Departure Day _____ Hotel Departure Date _____

Single or Double Occupancy (5) Nights \$ 705 (if staying other than 5 nights use \$141 per night)

Additional nights * _____ **at \$141 per night*** = _____

Package Total = _____ (Full payment required)

One King* _____ Two Beds* _____ Accessible Room* _____

*(*Additional nights, rate and accommodations are based upon availability)*

June – July 2023

S	M	T	W	T	F	S
25	26	27	28	29	30	1
2	3	4	5	6	7	8

All checks must be payable to:

“New England Elks Tour” (credit cards are not accepted)

Mail completed reservations with full payment to:

Mark W. Cronin, New England Elks Tour, 10 Lorna Drive Auburn, MA 01501-1214

Office Use Only

Date received: _____

Amount received: _____

PC # _____ LC # _____

Other _____